

**UN Assistance to the Khmer Rouge Tribunal (UNAKRT)
CAMBODIA****REQUEST FOR EXPRESSION OF INTEREST (EOI)**

This notice is placed by UNAKRT. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of UN Assistance to the Khmer Rouge Tribunal (UNAKRT) CAMBODIA. You are therefore requested to direct all queries regarding this EOI to UN Assistance to the Khmer Rouge Tribunal (UNAKRT) CAMBODIA using the fax number or e-mail address provided below.

Title of the EOI:

UNAKRT seeks an Expression of Interest from vendors for the provision of a new website for the Extraordinary Chambers in the Courts of Cambodia (ECCC)

Date of this EOI: 17 December 2021

Closing Date for Receipt of EOI: 17 January 2022

EOI Number: UNK/PU/REOI/021/01

Beneficiary Country/Territory: CAMBODIA

Commodity/Service category: Communication Services

Address EOI response by fax or e-mail to the Attention of: Mr. Charles Hill

Fax Number: +855 (0)23 861-555

E-mail Address: unakrt_procurement@un.org

UNSPSC Code: 81111503, 81111701, 81111703, 81111704, 81112103 and 82140000



DESCRIPTION OF REQUIREMENTS

Brief Scope of Services:

1. UNAKRT seeks an Expression of Interest from vendors for the provision of a new website for the Extraordinary Chambers in the Courts of Cambodia (ECCC)
2. The Extraordinary Chambers in the Courts of Cambodia's (ECCC) website is the main communication platform between the ECCC and the public. The actual website www.eccc.gov.kh is a trilingual website (English, French, and Khmer) hosted on the Drupal 8 platform. This version of the website went live in 2017. It is hosted locally on a server in Cambodia by UNAKRT.

For more information about UNAKRT: www.unakrt-online.org.

3. Community support for Drupal 8 ended in November 2021. With Drupal 8 reaching its end-of-life cycle and no longer supported by the community, significant security implications arise for the content hosted on the site, and the possibilities for further improvements in performance and functionalities, as well as fixing bugs in contributed modules are limited.

The current design and navigation of the website is outdated. Administrative information is mixed with judicial information and the structure is neither intuitive nor clear. Information is not easily found or searchable. The website is seen as a repository of ECCC public documents rather than an interactive communication tool. The site is text-based and does not adapt to viewing trends and devices by younger generations, to whom more interactivity and visual features appeal.

The website is in urgent need to modernization and adaptation to younger audiences who make use of all type of devices and screen sizes and that over all consume visual and interactive information. The website should be fully updateable and sustainable for a period of at least 5 years.

Detailed description of requirements will be included in the Request for Proposal (RFP) documentation.

4. UNAKRT anticipates awarding the contract to the successful vendor in April 2022 and the project must be completed by December 2022. The project is open to all vendors with minimum five years of relevant experience in website development and design and the work can be performed remotely. No travel to Cambodia will be required for this project.

All vendors who respond to this REOI and wish to submit proposals are required to accept the United Nations General Conditions of Contract for the Provision of Services. These can be found at: <https://www.un.org/Depts/ptd/about-us/conditions-contract>

Important Notice:

When replying to this EOI, please send a fax or email to the attention of UNAKRT/UNESCAP Procurement Officer, Referencing REOI/UNAKRT/2021/01, email: unakrt_procurement@un.org.

Please state the name of your company, your vendor registration number (if already registered with UNAKRT), and if not your full contact details. This EOI does not constitute a solicitation; and UNAKRT reserves the right to change or cancel the requirement at any time.



SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

Responding to this request

1. Interested vendors must complete the Vendor Response Form and return it to the attention of UNAKRT Procurement Officer, no later than 17 January 2022.
2. Vendor Response Forms must be completed in full. The UN reserves the right to reject Expressions of Interest documents that are incomplete, or are received after the stated deadline.

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.



VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You should express your interest to this EOI electronically at:

[Mr. Charles Hill \(Email: unakrt_procurement@un.org\)](mailto:unakrt_procurement@un.org)

In case you have difficulties submitting your interest electronically, please contact unakrt_procurement@un.org directly for instructions.



EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to UN Assistance to the Khmer Rouge Tribunal (UNAKRT) CAMBODIA (UNAKRT) by the closing date set forth in this EOI. *Due to the high volume of communications UNAKRT is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.



