

**UNAKRT**

United Nations Assistance to the Khmer Rouge Trials

**VACANCY ANNOUNCEMENT**

<u>Vacancy Announcement Number:</u>	16/GS/ICT/06
<u>Functional Title and Grade</u>	Telecommunications Assistant (GS-5)
<u>Department/Service</u>	Information and Communication Technology Section, UNAKRT
<u>Remuneration:</u>	Starting from US\$ 16,477 gross per annum depending on relevant background and experience.
<u>Type of Appointments:</u>	Fixed-Term Appointment
<u>Number of Positions:</u>	One
<u>Duration:</u>	The initial appointment is limited to one year only. Extension of the appointment is subject to extension of the mandate and/or the availability of the funds.(Initial Appointment is subject to approval of the Budget).
<u>Deadline for Applications</u>	12 November 2016

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APPOINTMENT WILL BE MADE ON A LOCAL BASIS.  
CANDIDATES UNDER SERIOUS CONSIDERATION WILL BE REQUESTED TO PASS A WRITTEN TEST AND  
PARTICIPATE IN AN INTERVIEW

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United Nations Core Values: Integrity, Professionalism, Respect for Diversity.  
Candidates will be expected to move periodically to new functions throughout their careers  
and are subject to the assignment by the Secretary-General to any of the activities or offices of the United Nations.

**SUMMARY OF DUTIES:**

UNAKRT represents the international side of the 'hybrid' court known as the Extraordinary Chambers in the Courts of Cambodia (ECCC). Under the terms of Agreement between the United Nations and the Royal Government of Cambodia, the Extraordinary Chambers will bring to trial senior leaders of Democratic Kampuchea and those who were most responsible for the crimes and serious violations of Cambodian penal law, international humanitarian law and custom, and international conventions recognized by Cambodia, that were committed during the period from 17 April 1975 to 6 January 1979.

This position is located in the Information and Communication Technology Section (ICTS) of UNAKRT Under the overall supervision of the Chief, ICTS, and the direct supervision of the Information Systems Officer, the incumbent will be responsible for the following duties:

- Install, operate and maintain telecommunications equipment including PABX, multi-layer and multi-service switches, hubs, routers, gateways as required.
- Updates telephone directory; Assigns extensions; Liaises with Finance Section on telephone charges to be recovered from staff members; Maintains and update PIN code (personal identification number) for International staff;
- Install, configure, and maintain ethernet hubs, servers, radio and video surveillance communication systems and other equipment using IPv4/6 and other protocols.
- Perform hardware maintenance, repairs and troubleshooting in conjunction with the ICT Help Desk.
- If required operate, program and maintain RF equipment, IF equipment, base-band equipment, network supervisory system, and test facilities.
- Monitor and test the daily electronic operations of ECCC/UNAKRT telecommunications and videoconference including the quality of transmission and affect corrections as required and task/mentor/guide junior staff/interns as required.
- Program hardware and software parameters of Communications and Video Conference equipment as necessary to ensure peak performance of equipment at all times.



- Assist in large projects when services are to be provided in new locations such as analyzing user requests, preparing schematic drawings and wiring termination, supervising and testing cable plants and equipment installed by vendors. Prepare engineering drawings such as system layouts, terminations details, wiring diagrams, etc.
- Provide emergency communications capabilities and service in support of staff security, including providing a focal point for inter-agency emergency field security communications liaison. Perform other related duties as required

During the interview, candidates will be asked to demonstrate that they possess the following competencies:

**Professionalism:** Knowledge of information and communications technology, including computer system networks. Good technical skills, ability to conduct network maintenance, provide server services and user support. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Commitment to implementing the goal of gender equality by ensuring the equal participation and full involvement of women and men in all aspects of work.

**Client Orientation:** Considers all those to whom services are provided to be “clients” and seeks to see things from clients’ point of view; establishes and maintains productive partnerships with clients by gaining their trust and respect; identifies clients’ needs and matches them to appropriate solutions; monitors ongoing developments inside and outside the clients’ environment to keep informed and anticipate problems; keeps clients informed of progress or setbacks in projects; meets timeline for delivery of products or services to client.

**Teamwork:** Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others’ ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

## **QUALIFICATIONS AND EXPERIENCE:**

**Experience:** Five (5) years of experience in communications and PABX systems support. Sound experience in Videoconferencing equipment and telecom services based on Alcatel/Cisco/Tandberg equipment is a must. Familiarity with network topologies including devices (hubs, switches and bridges) and deployment and troubleshooting of Voice/Video and Data over LANs, MANs and WANs is highly desirable. Consideration for up to 2-3 years equivalent work experience may be given for candidates in possession of a university degree.

**Education:** High school diploma or equivalent. Related study or current enrollment in Microsoft, Cisco or any other IT certifications is highly desirable.

**Languages:** English and French are the working languages of the United Nations Secretariat. For the post advertised, fluency in oral and written English is required. Knowledge of Khmer language is an advantage.

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## **HOW TO APPLY:**

Candidates are requested to complete the “Personal History Form” (P.11) available on the UNAKRT Website at [http://www.unakrt-online.org/06\\_recruitment.htm](http://www.unakrt-online.org/06_recruitment.htm), and submit it, in duplicate, mentioning the vacancy announcement number, to the Personnel Section, UNAKRT, to the following email address [unakrt-jobs@un.org](mailto:unakrt-jobs@un.org)

Applications received after the deadline will not be accepted.

Applications from female candidates are particularly encouraged.

Due to the high volume of applications, no letters of acknowledgment will be sent. Only candidates under serious consideration will be contacted. Only the selected candidate will be notified of the result of the competition.

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations-chapter 3, article 8).

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This vacancy is open for Cambodia national only.

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## **THE UNITED NATIONS IS A NON-SMOKING ENVIRONMENT**

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Date of issuance: 12 November 2016

