



Vacancy number:	VA/TC/2018/04
Office:	Trial Chamber
Status:	International Legal Consultant (One position)
Duration:	3 months
Fee:	3,000 USD per month worked
Date Issued:	22 June 2018
Duty Station:	Phnom Penh
Deadline for receiving applications:	5 July 2018

ANNOUNCEMENT FOR INTERNATIONAL LEGAL CONSULTANT

Duties and Responsibilities:

This post is located in the Trial Chamber. Under the direct supervision of the Senior Legal Officer, and the overall supervision of the Judges of the Chamber, the International Legal Consultant will carry out the following responsibilities:

- Assist the Case Manager in the management of Case File, including documents, exhibits and other sources of information, both in hard and soft copies using CaseMap and Zylab;
- Assist Judges and Legal Officers in retrieving relevant documents and information in the Case File and electronic databases;
- Assist in the preparation evidence for analysis through the use of Case Map software;
- Analyze legal documents or submissions, identifying important issues and providing specialist advice thereon (oral or written);
- Conduct research on a diverse range of legal issues using multiple research sources;
- Draft legal memoranda, decisions and portions of the judgment for Case 002/02;
- Proof-read and correct documents emanating from the Chamber;
- Contribute to a positive and productive team environment; and
- Perform any other assignments as required.

Competencies:

PROFESSIONALISM: knowledge of international criminal proceedings and instruments, with exposure to the Civil Law system being particularly valuable; experience in applying legal expertise to analyzing and resolving a diverse range of legal issues and problems; Sound judgment in dealing with sensitive and complex legal issues; Shows pride in work and in achievements; demonstrates professional competence; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal



concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations; Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

PLANNING AND ORGANIZING: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

TECHNOLOGICAL AWARENESS: Keeps abreast of available technology; understands applicability and limitation of technology to the work of the office; actively seeks to apply technology to appropriate tasks; shows willingness to learn new technology.

Required Skills and Experience:

Education:

University degree in law or related field.

Years of Professional Experience:

Minimum one year of relevant professional working experience is required. Prior experience in an internationalized tribunal or in the judiciary of a national criminal court would be considered an asset.

Languages:

The official working languages of the ECCC are Khmer, English and French. For this post, fluency in English (both oral and written) is required. Working knowledge of French is highly desirable.

Other Skills:

Knowledge of criminal case analysis software, such as Case Map, Text Map and ZyLab, is required.

Knowledge of the historical background of the Khmer Rouge Regime would be considered an asset.

Submission of Application

For those candidates who may not be able to access and submit their application through Inspira Please address the fully completed and signed application form (P.11) in English, together with a cover letter and copies of relevant supporting documents, by e-mail to unakrt-jobs@un.org. The P.11 form has to be downloaded from the UNARKT Website.

Applications received after the deadline will not be accepted.

Preference will be given to equally qualify female candidates. Due to the large volume of applications, we regret not being able to reply to everyone and will only contact the most suitable candidates for the test and/or an interview.



Special Notice

The Consultancy fees of US\$ 3,000 per month is all inclusive. Please note that no allowance, including DSA, other than the monthly consultancy fee will be offered for this position.

This consultancy is subject to approval of budget and availability of funding.

Applications from qualified female candidates are strongly encouraged.

