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| Vacancy number: | VA/OCIJ/2016/11 |
| Office: | Co-Investigating Judge |
| Status: | Legal Consultant |
| Duration: | 3 months |
| Remuneration: | USD 1,000.00/per month |
| Date Issued: | 21 September 2016 |
| Duty Station: | Phnom Penh - Cambodia |
| Deadline for receiving applications: | 27 September 2016 |

ANNOUNCEMENT FOR LEGAL CONSULTANT

Objectives

The United Nations Assistance to the Khmer Rouge Trials (UNAKRT) supports the operation of the Extraordinary Chambers of the Courts of Cambodia (ECCC). The ECCC has been established by the Royal Government of Cambodia (RGC) to try senior leaders of Democratic Kampuchea and those most responsible for the crimes and serious violations of Cambodian penal law, international humanitarian law and customs and international conventions recognized by Cambodia that were committed during the period from 17 April 1975 to 6 January 1979.

The position is located within the Office of the Co-Investigating (OCIJ). Under the overall supervision of the International Judge, the incumbent will perform the following duties:

Duties and Responsibilities:

The position is located within the Office of the Co-Investigating (OCIJ). Under the overall supervision of the International Judge, the incumbent will perform the following duties:

- Conduct legal research on a diverse range of assigned issues in international, comparative and procedural criminal law using multiple research sources; select relevant material, analyze information and present findings for internal review, especially with regard to the situation of the Cham during the period of Democratic Kampuchea ;
- Assist the Investigators and Legal Officers in witness preparation for both summoned witnesses and witnesses to be interviewed on field missions, including analyzing the necessary background materials and drafting interview questions;
- Assist the Legal Officers in reviewing evidence and determining the needs of the case;
- Research investigative leads and identify potential witnesses with the use of various databases;
- Assist in the coordination and gathering of evidence at external archives;
- Present evidence in visual format, including organizational charts of political and military structure, and case-specific maps for investigative purposes;



- Assist the Legal Officers and Investigators in developing investigative strategies, identifying strong and weak points in the investigation and taking tactical decisions;
- Assist the closing order drafting process, and the drafting of other legal documents and memoranda to be reviewed by the Legal Officers;
- Assist the Legal Officers in the review of legal documents, instruments, and other material;
- Track pending evidentiary issues and draft evidence status reports.

Results Expected: Gather evidence relevant to the case file at external archives. Identify promising investigative leads and potential witnesses. Good legal research, analysis and presentation of key information to facilitate decision-making. Deliver well-reasoned and clearly written recommendations, opinions and legal memoranda identifying all relevant issues and legal authority. Apply all appropriate policies, guidelines, procedures and processes. Interact effectively and harmoniously with colleagues and concerned parties internally and externally.

Competencies

Professionalism: Knowledge of, and ability to apply, legal principles, concepts and procedures and terminology for review, examination, and processing of a range of legal documents. Knowledge of various legal research sources, including electronic, and ability to conduct research and analyze information on a wide range of legal issues. Knowledge of the civil law and/or common law legal systems and principles. Ability to interpret and apply legislative instruments, develop and present results, recommendations, and opinions clearly and concisely. Ability to draft legal papers and work under pressure. Ability to apply good legal judgment in the context of assignments given. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Education

A University degree in Law.

Work Experience

A minimum of four months of progressively responsible experience in criminal case analysis, complex criminal investigations, prosecutions, criminal defense or related area. Experience in using criminal analysis and case management software, such as Case Map, and Zylab is desirable.

Languages

The official working languages of the UN are English and French. For this post, fluency in English is essential. French is an added advantage. Knowledge of Khmer is an asset.



SUBMISSION OF APPLICATION:

For those candidates who may not be able to access and submit their application through Inspira Please address the fully completed and signed application form (P.11) in English, together with a cover letter and copies of relevant supporting documents, by e-mail to **unakrt-jobs@un.org**. The P.11 Form has to be downloaded from the UNARKT Website.

Applications received after the deadline will not be accepted.

Preference will be given to equally qualify female candidates. Due to the large volume of applications, we regret not being able to reply to everyone and will only contact the most suitable candidates for the test and/or an interview.

Successful candidates will be offered a consultancy contract. The remuneration will be determined based on the extent of work experience of the successful candidate.

Please note that no allowance other than the consultancy fee will be offered for this position, including DSA.

