

Job Opening

Job Title, Level:	Close Protection Assistant, GS-4
Department/Office:	Security and Safety Section
Remuneration:	Starting from US\$ 14,658 gross per annum depending on relevant background and experience
Number of Positions:	One
Duration:	The initial appointment is limited to one year only. Extension of the appointment is subject to extension of the mandate and/or the availability of the funds.
Location:	Phnom Penh, Cambodia
Posting Period:	27 November to 26 December 2018
Job Opening number:	18/GS/SSS/04

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

**APPOINTMENT WILL BE MADE ON A LOCAL BASIS.
CANDIDATES UNDER SERIOUS CONSIDERATION WILL BE REQUESTED TO
PASS TESTS AND TO TAKE AN INTERVIEW**

Org. Setting and Reporting

Under the applicable law, and in accordance with the terms of the Agreement between the United Nations and the Royal Government of Cambodia, the Extraordinary Chambers in the Courts of Cambodia (ECCC) has jurisdiction to try senior leaders and those who were most responsible for the crimes and serious violations of Cambodian penal law, international humanitarian law and custom, and international conventions recognized by Cambodia, during the period of the Khmer Rouge regime from 17 April 1975 to 6 January 1979.

While the ECCC is established as a national court, the Royal Government of Cambodia sought the technical assistance of the United Nations in operating the court. In Resolution A/57/228 and A/57/228B, the General Assembly approved the involvement of the United Nations and endorsed the agreement outlining the arrangements between the two parties. The United Nations Assistance to the Khmer Rouge Trials (UNAKRT) was established in 2005 to provide on-going technical, operational and logistical support to the Royal Government of Cambodia in all aspect of the Court's operations.

To learn more about UNAKRT, please visit our website: <http://www.unakrt-online.org>.

Responsibilities

Under the general direction of the Chief, Security and Safety Section and the direct supervision of the Team Leader, Protection Unit (PU), the incumbent is responsible for the following duties:

- Assists in the management of the Protection Unit (PU) in line with the United Nations policy, standards, and procedures.
- Assists in gathering and analyzing information and further in the preparation of risk and threat assessments pertaining to the security and safety of the designated personnel.
- Conducts security surveys of office and residences of UNAKRT designated personnel.
- Assists in the coordination and execution of operational procedures and practices in line with established policy, standards, and procedures.
- Assist in the identification and training of Protection Officers (PO) from within existing resources.
- Upon instructions, establishes and deploys tactically trained protection teams to address the assessed level of threat.

- Liaises with relevant Host Government civil police, military, law enforcement and other officials as necessary.
- Prepares regular operational reports with relevant analysis and recommendations.
- Updates the Team Leader of PU, on a continuous basis of all movements and unusual incidents involving the designated personnel.
- Drafts and recommends for approval, personal protection standard operating procedures and other procedural documents pertaining to personal protection.
- Monitors, reviews and assesses the performance of the PU officers under his command (local) and provides guidance as required.
- Maintains a rotational schedule for PU Officers.
- Performs as a Stand-by Duty Officer during the after working hours.
- Acts as a Protection Officer and/or Protection Focal Point, as required.
- Acts as a Security Driver in the performance of assigned duties, as required.
- Performs any other duties as assigned by the Chief, Security and Safety Section.

Competencies

- **Professionalism** Knowledge of United Nations Security policies, procedures and practices. Demonstrated sound judgment in applying technical expertise in applying United Nations Security policies, procedures and practices. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Commitment to implementing the goal of gender equality by ensuring the equal participation and full involvement of women and men in all aspects of work.
- **Teamwork**: Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.
- **Planning and Organizing**: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Education

High school diploma or equivalent. Cambodia valid driver license is a requirement.

Work Experience

A minimum of five (5) years of experience in security operations with police/military forces, security or fire brigade. High degree of physical fitness. Experience in a tribunal or court setting is desirable. Relevant first-level university degree in combination with one year of qualifying experience may be accepted in lieu of three years of required experience.

Languages

Khmer, English and French are the working languages of the ECCC. For the post advertised, fluency in English is required. Knowledge of French is an advantage.

Assessment Method

Qualified applicants may be evaluated through a competency-based interview and/or other assessment methods.

Special Notice

Appointment against this position is limited to the United Nations Assistance to the Khmer Rouge Trials (UNAKRT). Issuance of appointment is contingent upon availability of funds and extension of mandate. The initial appointment will be for a period of one year; an extension is subject to the extension of the mandate of UNAKRT, the availability of funding and/or individual performance.

This job opening is open for Cambodian nationals only.

Qualified women are encouraged to apply.

HOW TO APPLY:

Candidates are requested to complete the “Personal History Form” (P.11) available on the UNAKRT Website at <http://unakrt-online.org/sites/default/files/pagedocs/p11.doc#overlay-context=content/recruitment>, and submit it, in duplicate, mentioning the job opening number, to the Personnel Section, UNAKRT, to the following email address unakrt-jobs@un.org

Applications received after the deadline will not be accepted.

Due to the high volume of applications, no letters of acknowledgment will be sent. Only candidates under serious consideration will be contacted. Only the selected candidate will be notified of the result of the competition.

United Nations Considerations

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations – Chapter 3, article 8). The United Nations Secretariat is a non-smoking environment.

No Fee

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.