

CALL FOR EXPRESSIONS OF INTEREST

Contributors (Consultants) to a Handbook on the ECCC

Reference number:	EOI/CMS/2021/04
Office:	Court Management Section (CMS)
Date issued:	29 November 2021
Deadline for expressions of interest:	31 January 2022
Duty Station	Remote or at the ECCC, as required

General Background

The United Nations Assistance to the Khmer Rouge Trials (UNAKRT) provides technical assistance to the Extraordinary Chambers in the Courts of Cambodia (ECCC), which is a domestic judicial institution established in accordance with Cambodian law. The ECCC has jurisdiction to bring to trial senior leaders of Democratic Kampuchea and those who were most responsible for the crimes and serious violations of Cambodian penal law, international humanitarian law and custom that were committed during the period from 17 April 1975 to 6 January 1979.

UNAKRT is seeking expressions of interest from suitably qualified scholars and researchers to contribute to a **Handbook on the ECCC**. The Handbook is intended as a comprehensive, fully-referenced and factual guide to the Extraordinary Chambers which will contain chapters on the ECCC's background, establishment, mandate, composition, caseload, residual functions, oversight, and cost. The Handbook will be published (with ISBN) in 2023 under the authorship of the ECCC.

While most topic areas will lend themselves to remote contribution, some chapters will require the presence of the Contributor at the Extraordinary Chambers for dialogue with key stakeholders.

The Handbook project seeks to gather and record pertinent facts about the ECCC and its operations, sourcing and referencing case-file documentation to the maximum extent possible. A separate project to compile a digest/commentary on the ECCC's jurisprudence is envisaged.

Duties and responsibilities

Under the overall supervision of the Programme Management Officer, Office of Administration, the Contributor will be responsible for the following duties:

- Conduct research on his or her designated topic or chapter, not limited to case file documentation;

- Compile accurate, fully-referenced and hyperlinked (where possible) factual texts on his or her designated topic or character, omitting commentary and opinion;
- Identify further areas meriting inclusion in the Handbook;
- Incorporate feedback into drafts and conduct further research when requested;
- Comply with all editorial requirements, style guides and deadlines; and
- Perform other duties as required.

In addition to the above responsibilities, ECCC-based Contributors will be required to:

- Actively engage with key stakeholders, including current and former ECCC personnel, to discuss relevant developments at the ECCC which may not be documented, with a view to securing a written record in the Handbook.

Competencies

Professionalism: Shows pride in work and in achievements, is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations; takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Accountability: Takes ownership of all responsibilities and honors commitments; delivers outputs for which one has responsibility within prescribed time, cost and quality standards; operates in compliance with organizational regulations and rules; supports subordinates, provides oversight and takes responsibility for delegated assignments; takes personal responsibility for his/her own shortcomings and those of the work unit, where applicable.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Qualifications

Education: Advanced university degree in law, history or social science is required.

Experience: A minimum of five (5) years of academic research experience in law, history or related field is required. Experience with, or in-depth knowledge of the ECCC is an advantage.

Language: The official languages of the ECCC are Khmer, English and French. For this consultancy, fluency in English is required. Knowledge of Khmer is an advantage. Knowledge of French is an asset.

Computer skills: Proficiency in relevant computer applications, e.g. ZyLab, Microsoft Word and research platforms.



Assignment fees

Fees are set in accordance with the size and scope of assignments, and are subject to standard UN consultancy rates.

Expressions of Interest

Interested applicants are requested to submit a completed and signed *application form (P.11)* in English, together with a *motivation statement* not exceeding one A4 page, by email to unakrt-jobs@un.org by the deadline.

Applicants are encouraged to identify topics of interest or expertise in their motivation statement.

The [P.11 form](#) should be downloaded from the UNAKRT website. Candidates under serious consideration will be shortlisted for interview. Preference will be given to equally qualified female candidates. Consultancy contracts will be offered subject to the needs of the ECCC and only for the required period(s). Due to the large volume of applications, only those candidates under serious consideration will be contacted.

